

**Bethune College**  
**Government of West Bengal**  
**181, Bidhan Sarani,**  
**Kolkata – 700 006**

**NOTICE**

**Date – 03.10.2023**

**Admission Cancellation and Refund of Admission Fee**

**Admission Cancellation**

Admission of the candidates who did not submit registration fee for Registration under the University of Calcutta and also didn't cancel their admission so far stands cancelled with immediate effect.

**Refund of Admission Fee**

Refund of Admission Fee against cancellation of admission will be made [on the basis of Fee Refund Policy of UGC (D.O. No. F.2-71/2022(CPP-II) dt. 03.07.23)] from college office on **9<sup>th</sup> and 10<sup>th</sup> October, 2023 from 1 p.m. to 3 p.m.** A nominal amount will be deducted as processing fee and bank charge. The candidates may report to the college office with the following documents on the above mentioned date and time to claim refund:

- Admission Fee Payment Receipt (signed by the candidate)
- Admission Cancellation Voucher (signed by the candidate) (if available)
- Original Mark Sheet of Class-XII
- Letter of authorization (if a candidate is unable to report to the college office personally)

Fees will be refunded by cash/ account payee cheque only. It is the responsibility of the applicant to collect the cheque/cash from the college office personally or by authorized person on the specified date and time. No further claim will be entertained beyond this stipulated period.

**Officer-in-Charge**  
**BETHUNE COLLEGE**