

**Bethune College**  
**Government of West Bengal**  
**181, Bidhan Sarani, Kolkata – 700 006**

**Admission Notice : Dated – 09.11.2020**

**Important Instructions for Confirmation/ Cancellation of Admission, Refund of Admission Fee against cancellation and Payment of CU Registration Fee**

**Declaration for Confirmation of Admission**

In accordance with the notification (No. 915-Edn(CS)/10M-95/14 dated 01.11.2020) issued by the Higher Education Department, Govt. of West Bengal it is hereby notified that the candidates who took admission in UG courses at Bethune College for the session 2020-21 and intend to continue their studies at Bethune College need to submit a declaration in the online admission portal to the effect that, **(i) at present they are not admitted in any other institution, (ii) if admitted in any other college(s) they will cancel their admission at other college(s) immediately. This declaration is to be submitted within 14.11.2020 failing which admission of a candidate is liable to be cancelled.** This is important for registration under CU. If a candidate takes admission in more than one college her registration may be denied/ cancelled by the university authority as and when it is detected.

**Cancellation of Admission**

The candidates willing to cancel their admission at Bethune College are instructed to cancel it online within 15.11.2020 through the admission portal after logging in with their Application Number and Password. A printout of the generated **ADMISSION CANCELLATION VOUCHER** should be taken. It will be required for claim for refund. **Online cancellation will be closed from 16.11.2020. The candidates who wish to cancel their admission after 16.11.2020 will have to make written request to the Principal for issue of Transfer Certificate on payment of requisite fee.** Request for admission cancellation through email or by other means will not be entertained.

**Refund of Admission Fee**

Refund of Admission Fee against admission cancellation will be made on the basis of Refund Policy of Govt. of West Bengal (Circular No.-209(29)-Edn(U)/1U-32/17 dt. 24.07.17 and UGC (D.O. No. 1-3/2007(CPP-II) dt. 06.12.16). Notification regarding refund of Admission Fee will be published in due time

**Payment of CU Registration Fee**

The registration process of the candidates under the University of Calcutta will start soon. The candidates who confirm their admission at Bethune College are required to pay registration fee as mentioned below:

**Non-Migrating Candidates :**

(Candidates passed 10+2 examination from WBCHSE/ WBBME/ CISCE/ CBSE/ NIOS/ Rabindra Mukta Vidyalaya)

General Category students – Rs.170/-

SC/ST/OBC/PWD/BPL category students – Rs. 95/-

**Migrating Candidates :**

(Candidates passed 10+2 examination from Boards other than those mentioned above)

General Category students – Rs.270/-

SC/ST/OBC/PWD/BPL category students – Rs. 195/-

Registration Fee is to be deposited (online transfer via NEFT/IMPS/UPI or other mode) to the Bank Account of Bethune College within 17.11.2020 :

**Account name – Bethune College**

**Bank Name – State Bank of India, Beadon Street Branch**

**Account No.- 35843757053**

**Nature of account – Current A/C**

**IFS Code – SBIN0001957**

After successful payment of Registration Fee the candidates are required to take a printout of the payment receipt. Write Application Number and Hons. Subject on top and put full signature with date at the bottom and then upload scanned copy of the signed payment receipt by clicking the following link :

<https://forms.gle/NDVJjsaKKHivXFt79>

**Last date of payment of registration fee and uploading of payment receipt – 17.11.2020**

***Failing to paying registration fee and uploading of signed payment receipt within specified time may lead to automatic cancellation of admission. No request for receipt of registration fee beyond the stipulated time will be entertained.***

The candidates need not come to the college for registration. They require uploading registration fee payment receipt and providing some basic information through the above link.

The following categories of students need to upload scanned copies of the specified documents to the above link. **Only jpg/ jpeg format is acceptable.**

- 1) BPL Category – BPL Certificate from competent authority (Max file size 100 KB) [file name B\_<Application No>.jpg/.jpeg]**
- 2) Migrating Candidates – Migration Certificate (Max file size 100 KB) [file name M\_<Application No>.jpg/.jpeg]**
- 3) Candidates already registered under CU – CU Registration Certificate (Max file size 100 KB) [file name R\_<Application No>.jpg/.jpeg]**

***Please note that the candidates already registered under the University of Calcutta need not pay Registration Fee again. But they have to upload CU Registration Certificate and provide basic information through the above link.***

**Checking and uploading of unclear/ missing documents :**

Candidates are instructed to check the uploaded documents in the admission portal carefully. If any document is missing, unclear or illegible it must be replaced by clear document within the limit of the specified file size (only jpg/ jpeg format is acceptable) within 14.11.2020. Unclear or illegible documents may cause problem in registration.

**PRINCIPAL  
BETHUNE COLLEGE**