

Bethune College
181, Bidhan Sarani, Kolkata-700006

UG ADMISSION NOTICE **Date – 12.09.2019**

Revised Schedule of Extended UG Admission 2019-20

Sl. No.	Event	Schedule
1	Publication of 14 th List for Admission	12/09/2019 (8 p.m.)
2	Online payment of Admission Fee (14 th Cycle)	From 12/09/19 (8 p.m.) to 14/09/19 (up to 8 p.m.)
3	Publication of 15 th List for Admission (If required)	15/09/2019 (10 a.m.)
4	Online payment of Admission Fee (15 th Cycle)	From 15/09/19 (10 a.m.) to 15/09/19 (up to 10 p.m.)
5	Reporting for document verification and joining of class	16.09.19 (11 a.m.) at respective Departments

The College Authority reserves the right to modify the above schedule. Please follow this website daily for updated information.

Online Payment of Admission Fee :

- Payment is to be made online by debit card/ credit card/ Net Banking etc.
- Online payment is a two-step process:
Step 1- The candidate has to make payment of Admission Fee first.
Step 2- After completion of step 1, she will be redirected to make payment of Session Charge.
- Admission Fee Payment Receipt will be generated after the completion of the above two-stepped payment procedure.
- For any payment related issue/query please call the HELP DESK NO : 9748390468 / 9748390678 / 9748390478 (FROM 10 AM TO 8 PM) and for any other admission related issue lodge your complaints to the email bethunecollegeadmission@gmail.com with scanned copy of supporting documents.

Documents to be produced at the time of verification :

- 1) Print out of Application form duly signed by the student and her Parent/ Guardian.

- 2) Payment receipts generated during online application as well as online admission.
- 3) One passport size photograph which should be same as the photograph uploaded during online application.
- 4) Mark-sheet of H.S. or equivalent examination - Original and self attested copy
- 5) Admit card of the Secondary or equivalent examination showing the date of birth - Original and self attested copy
- 6) SC/ST/OBC/PH/BPL Certificate (if applicable) - Original and self attested copy.
- 7) Candidates already registered under the University of Calcutta or any other university must produce original and self attested copy of Registration Certificate.
- 8) Original and self attested copy of Migration and Equivalence certificates for candidates passed Higher Secondary or equivalent examination from any other board except WBCHSE, ISC, CBSE and NIOS.
- 9) Admission Cancellation/ Transfer Certificate has to be produced within seven days if a candidate has already taken admission in other institution.

Laminated mark-sheets will not be entertained.

Admission of a candidate is liable to be CANCELLED if a candidate remain absent during physical verification of documents.

**PRINCIPAL
BETHUNE COLLEGE**